



**Joint Annual General Meeting  
Old Ottawa East Community Association (OOECA) and  
Community Activities Group (CAG)**

**Tuesday, November 14, 2017**

**Church of the Ascension, 253 Echo Drive**

**MINUTES**

**1. Call to Order – 7:15 pm**

- Welcome by Co-Chairs Phyllis Odenbach Sutton and Mélanie Gilbert
- Welcome by Rev. Rhonda Waters
- Greetings from Councillor David Chernushenko

**2. Approval of Agenda**

Motion to approve the proposed agenda: Moved: Ed Janes; Second: Lynne Byford; Carried.

**3. Approval of Minutes, 2016 OOECA/CAG Annual General Meeting**

Motion to approve the minutes of the 2016 OOECA/CAG AGM: Moved: Jaime Girard; Second: Don Fugler; Carried.

**4. CAG President's and Treasurer's Reports – Mélanie Gilbert**

Mélanie Gilbert provided a presentation on the past year's activities of CAG. Note that the report and financial statements are posted on the CAG website as well as in the appendix.

Motion to concur in CAG Financial Report: Moved: Nick Masciantonio; Second: Christiane Zufferey; Carried.

**6. OOECA President's and Treasurer's Report – Phyllis Odenbach Sutton**

Phyllis Odenbach Sutton provided an overview of past activities of the Old Ottawa East Community Association. Note that the President's Report and Treasurer's Report are available on the website of the Old Ottawa East Community Association and in the appendix.

## 7. Elections – OOECA Board

### CANDIDATES NOMINATED FOR THE BOARD OF THE OLD OTTAWA EAST COMMUNITY ASSOCIATION, 2017-2019

President: Phyllis Odenbach Sutton  
Vice President/Planning : Ron Rose\*  
Treasurer: Don Fugler\*\*  
Secretary: Jocelyn Kearney  
Communications: Catherine Pacella  
Lees Apartment Rep: Anne-Raphaelle Audouin\*  
Transportation: Tom Scott\*  
Membership: Suzanne Johnston  
Community Safety; Jaime Girard  
Federation of Citizens' Associations: Mark Seebaran  
The Corners on Main/Greystone: Heather Jarrett\*  
Member at Large: Bob Gordon\*, Cam Vidler\*, Richard Cundall\*  
Past President/Footbridge: John Dance

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\* New for 2017-2019 Board

\*\*Fifth term

Motion: that the proposed slate of candidates for the OOECA Board 2017 - 2019 be approved with the special provision that Don Fugler be treasurer for a fifth two-year term (the standard is a maximum of three consecutive two-year terms). Moved: Stephen Pope; Second: Jocelyn Caloz; Carried.

Motion to concur in treasurer's report: Moved: Bob Parkins; Second; Camrose Burdon; Carried.

## 10. *Mainstreeter* Update – Steven Begg

- The Old Ottawa East Mainstreeter community newspaper is a volunteer-run, not-for-profit organization, overseen by a volunteer board of directors from the Old Ottawa East neighbourhood.
- This year, the paper put out five excellent issues, with one more to go before the end of 2017. Joe Paraskevas oversaw the first three issues of the year before retiring after four excellent years as our editor-in-chief. Meredith Newberry stepped in as interim editor to oversee the final three issues. The paper has had no shortage of excellent content in 2017, with contributions coming each issue from a health mix of longtime contributors and first-time reporters.
- On the financial side, revenues for 2017 are strong, and demand from advertisers remains high.
- In 2017, the paper has been able to reinvest some of its surplus into the community through cash and in-kind contributions to the Main Event, the Main Street Farmers' Market, the Ascension Jazz Series, and OOECA.

- 2018 is looking to be an exciting year for the paper. It is looking for a new editor-in-chief is expected to be finalized in December. It is hoped that to the new editor will be in place for Issue #2 of 2018. The paper is look forward to expanding distribution to include Greystone and The Corners, as new residents move in. It is also looking at use of colour printing.
- The paper continues to need volunteers to help make 2018 great, in all roles – reporting, photography, production, copy editing, and the board.
- Ron Rose, advertising manager, deserves particular acknowledgement for the important role he’s played this year in helping the transition between editors.

## 11. Open Forum

Ed Janes moderated the question and answer forum.

## 11. Adjournment

Motion to adjourn at 8:45 PM. Moved: Tara Hogeterp; Second: Stephen McCarthy; Carried.

## APPENDIX 1 – COMMUNITY ACTIVITIES GROUP PRESIDENT’S REPORT

**Community Activities Group of Old Ottawa East  
2016-17 Annual General Meeting Report  
November 14, 2017  
Mélanie Gilbert, Past Chair, CAG**

### About the CAG

- Community-based, not-for-profit organization delivering recreation, sports and cultural programs and community events.
- Programs offered at:
  - Old Town Hall
  - Brantwood Park
  - Springhurst Park
  - Lady Evelyn School Gym
- Funded entirely from registration fees, sponsorships, and community partnerships
- City of Ottawa maintains facilities, but do not fund CAG programs.
- Delivered by a small, professional staff and a volunteer board dedicated to community service.

## **2016-17 CAG Highlights**

- Four free community events:
  - Winter Party in the Park, Valentine Skate, Fall Festival, The Main Event & Summer BBQs
  - The Main Event back on our new Main Street.
  - Highly successful first year Old Town Hall program (after devolution of program management from the City of Ottawa to the CAG).
- A total of 1363 program spots filled: 643 adult, 720 children
- New investments in community services and facilities.
- Progress towards a new community centre.

## **2016-17 CAG Challenges**

- Introduction of new licensing requirements for Kindergarten care programs:
  - Brantwood cannot be licensed (no fence, proximity to river, too small)
  - Old Town Hall license in progress, but significant challenges remain (busing, recruitment of Registered Early Childhood Educator)
  - Will be guided by the community survey
- Introduction of new minimum wage:
  - A significant impact on program costs, given the small scale / budget of CAG
  - 22% increase in minimum wage will result in an increase in program fees
  - Fund established to ensure access to programs for households with limited financial means

Your Community Needs You!!!

- Volunteers make CAG programs and events happen:
  - Thanks to the Special Events Team
  - Under the leadership of Lisa Dunnett
  - Thanks to the many volunteers for these events ...
  - The Winter Party, Valentine's Skate, Main Event, Fall Festival, Summer BBQs ...
  - Thanks to you for signing up tonight for future events "Uncle Sam (actually Aunt Lisa) needs you!!!"

## **Thanks to our Sponsors**

- Community Partners:

City of Ottawa Sandy Hill Community Health Centre  
Watson's Pharmacy and Wellness Centre The Green Door  
Diane & Jen Realty The Regional Group – Greystone Village  
Bank of Montreal – Lansdowne Domicile – Corners on Main Street

- Gold Sponsors of the Main Event:

The Royal Oak Revelstoke Developments

- Silver Sponsors of the Main Event:

Mainstreeter Kirk Law Office  
Singing Pebble Books The Organic Salon  
McKeen Metro – Glebe Scotia McLeod  
Old Ottawa East Community Association

## **2017-18 CAG Board**

- Chair Don Stephenson
- Past-Chair Mélanie Gilbert
- Treasurer Lynne Byford
- Secretary/Communications Tina Raymond
- Volunteers / Events Coordinator Lisa Dunnett

## **APPENDIX 2 – COMMUNITY ACTIVITIES GROUP FINANCIAL REPORT**

### **2016-17 Income Statement (01/11/17 accrual basis)**

Income  
Community Partnerships 5,000  
Events 5,159  
Fundraising activities 4,243  
Programs - adult 44,168  
Programs – children 150,658  
Rentals 12,488  
Total income: \$221,716  
Expenses  
Management (operating) 23,738  
Payroll (operating) 66,496  
Events 6,232

Fundraising activities 1,501  
Programs – adult 27,538  
Programs – children 92,307  
Total expenses: \$217,812  
Surplus \$ 3,904  
2016-17 Balance Sheet (01/11/17 accrual basis)  
Total Assets 65,865  
Total Current Liabilities 16,795  
Total Equity 49,071  
Equity  
Audit Fund 1,000  
Branding Fund 1,000  
Capital Item Fund 1, 620  
Community Investment Fund 12,647  
Contingency Reserve Fund 18,900  
Facilities Fund 5,000  
Program & Subsidy Fund 5,000  
Surplus for the year 3,904  
Total Equity 49,071  
Total Liabilities and Equity 65,865

### **APPENDIX 3 – OLD OTTAWA EAST COMMUNITY ASSOCIATION CHAIR’S REPORT**

#### **Overview**

- Current & Proposed Board
- Financial Report
- Transportation
- Planning
- Corners on Main
- Greystone Village
- SLOE
- Highlights 2017
- Next Year

### **Current OOECA Board Members**

- President: Phyllis Odenbach Sutton
  - VP/Transportation: Ed Janes\*
  - Past-president: John Dance
  - Treasurer: Don Fugler
  - Secretary: Katherine Simonds\*
  - Communications: Catherine Pacella
  - Lees Apts: Bill Baldwin\*
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- Membership: Suzanne Johnston
  - Community Safety: Mark Seebaran
  - Fed. Of Citizens Associations: Bob Parkins\*
  - City Centre Coalition: Kate Martin\*
  - At large: Paul Goodkey\*, Jocelyn Kearney
- \* Retiring

### **Proposed OOECA Board Members**

- President: Phyllis OdenbachSutton
  - VP/Planning: Ron Rose\*
  - Past-president/Footbridge: John Dance
  - Treasurer: Don Fugler\*\*
  - Secretary: Jocelyn Kearney
  - Communications: Catherine Pacella
  - Lees Apts: Anne-Raphaelle Audouin\*
- 
- Transportation: Tom Scott\*
  - Membership: Suzanne Johnston
  - Community Safety: Jaime Girard\*
  - Fed. Of Citizens Associations :Mark Seebaran
  - The Corners on Main and Greystone: Heather Jarrett\*
  - At large: Bob Gordon\*, Cam Vidler\*, Richard Cundall\*
- \* New Board Member; \*\* 5<sup>th</sup> term

### **Financial Report:**

#### ***Expenses (\$)***

- Rentals/supplies \$1,262
  - Insurance - 551
  - Photocopying - 618
  - Memberships - \*280
  - Miscellaneous -192
- \* Including contribution to CAG for Main Event

#### ***Revenues (\$)***

- Memberships - \$2,503
- Main Event BBQ (net) - \$888

***Carryover*** (2016) **\$20,054**

***Balance*** **\$20,542**

### **Transportation**

- Main Street / McIlraith bridge reconstruction finished
- New crosswalk at Greenfield / Concord St N
- LRT getting closer to completion

- Fifth-Clegg footbridge construction has begun
- Re-installment of Rideau Canal canoe/kayak access (at Clegg)
- Rideau River Western Pathway construction underway
- Greystone Village river walking path reopened
- Sound barriers north of Queensway (still an issue)
- Elgin Street & Hawthorne Avenue –construction start 2019
- Greenfield project, including Main from Harvey to Echo & corner of Colonel By/ Hawthorne/ Graham –construction start 2020

## **Planning**

- OOE Planning Committee now has 10 members, with all neighbourhoods represented
- Reviewed/ commented on 9 Committee of Adjustment applications for minor variances
- Participated in 5 “non-disclosure” pre-application consultations
- Reviewed revised Site Plan Control application & liaised with neighbours of 41 Concord St North
- Reviewed Zoning By-law Amendments for Greystone North Village & Deschateletsblock
- Reviewed Omnibus Zoning By-law Amendments
- Attended consultation meetings with City staff & presented critiques to City Planning Committee on amendments to Coach House By-laws
- Provided input to R4 Zoning Review (currently on hold -Interim control bylaw limits # of bedrooms to 4 per unit)
- Engaged with FCA / City in monitoring & review of Infill 1 & 2 Zoning By-laws
- If you have an interest in participating or have concerns, contact us at [planning@ottawaeast.ca](mailto:planning@ottawaeast.ca)

## **The Corners on Main**

### Phase 1

- 65 units near completion: moving in dates in Jan & Feb
- Show models to open on 2ndfloor in Nov
- Landscaping on Springhurst& east side hopefully complete before snow flies

### Phase 2

- Construction underway; hope to finish in 1sthalf of 2019

### Phase 2 retail/ commercial

- Domicile pursuing potential tenants “with gusto”; would welcome “warm” leads or ideas

## **Greystone Village**

### Phase 1

- Housing construction ongoing; 1sthomeowners moved in; 30 homes to be occupied by end of year

### Phase 2 –North Village

- Construction of roads & sewers complete; utility works to be completed in Nov
- House construction to start in Nov; 1stoccupancy summer 2018

### Condo tower

- Ground breaking ceremony on Oct 3
- Construction of 1sttower to begin in Nov; 1stoccupancy fall 2019

### Retirement residence

- Community presentation on Nov 20; CofAminor variance hearing on Dec 6; site plan application soon

## **Deschâtelets**



- Letter of intent extended with CADHCO for repurposing to mixed use facility

Mixed use: retail on ground floor with rental apartments above

- Planning underway; proposal will be 6 storey on Main & 9 storey fronting Deschâtelets Avenue

Total dwelling units:

- Approx. 915 (singles, towns, condos, rental, retirement residence)

## **Environment / Sustainable Living OE**

### ***Gardens and Trees***

- Lees and Saint Paul community gardens: productive
- Children's Garden: remediation and rebuild underway
- Perennial (Main and Riverdale): colourful new addition
- Rideau Gardeners: residents adopt Elliot-Bullock "island"
- Influence new Urban Forest Management Plan (Glebe et al)
- Nature Trail: ongoing maintenance

### ***Active Transportation***

- Main cycle tracks and wide sidewalks + safer Smyth Bridge
- Footbridge underway
- Rideau River Western Pathway greatly advanced
- New LRT multi-use pathway nearing completion

## **Environment / Sustainable Living OE**

### ***Greening of Community***

- Ongoing review of development vs community's "Deep Green" plan
- 30m river corridor of Greystone Village
  - naturalized
  - walking pathway
  - turtle habitat
  - 400 "reforestation" trees, 50 large trees, 420 shrubs,
- Request for city to take ownership of 30m: pending
- Farmers' Market returned home after two years
- "blessed by quality and dedication of vendors"
- thanks to Green Door, Mainstreeter and Regional Group (built "baby barn" for storage)

### ***Leadership***

- Keen stewards throughout the community but...
- SLOE still needs new Chair!

## **Highlights 2017**

Official opening of Main Street / Main Event / OOE CA BBQ

- New Main Street artwork (Main2 & Underpass mural); rededicated BrantwoodGates
- Return of Farmers Market
- New perennial garden by OOE volunteers
- OOE sesquicentennial events:
  - PM speakers series
  - Rideau Island circumnavigation
  - Springhurst Park: Basketball court resurfacing / ping pong/ volleyball
  - Rideau River Western Pathway partially completed
  - Clegg / Fifth footbridge construction has begun
  - Greystone Village walking pathway reopened / naturalization of part of 30m river park / SLOE

- impact on design
- First new residents in Greystone Village

## Highlights 2017

### Next Year

- Final PM speakers in our sesquicentennial project
- Completion of Rideau River Western Pathway
- Continued construction of Fifth-Clegg footbridge
- More new neighbours at Corners on Main & Greystone Village
- Community centre progress (hopefully)
- Public consultations on Elgin-Hawthorne & Greenfield-Main St north
- Reopening of Lees LRT station / bridge sidewalks across Rideau river
- Completion of Multi-use Pathway along Rideau River/ Greystone Village
- Reopening of Queensway on ramp at Lees

## APPENDIX 4 – OLD OTTAWA EAST COMMUNITY ASSOCIATION FINANCIAL REPORT

### OLD OTTAWA EAST COMMUNITY ASSOCIATION TREASURER'S REPORT 14 NOVEMBER 2017

This is the Treasurer's report for the OOECA, presented at the Annual General Meeting, 14 November 2017. All OOECA banking takes place at the TD-Canada Trust branch at Pretoria Bridge. There were now two sub-accounts included in the OOECA account, where the OOECA takes care of banking for subgroups or committees within the Association. Figures are valid as of 10 October 2017.

A) The Lees Avenue Community Garden started the year with \$1305.22 in their account. They had no transactions over the last year and their account remains at \$1305.22.

B) Citizens for Healthy Communities (CHC) is a multi-community group that coordinated resistance to the Alta Vista Parkway. There was no movement in this account during the past year (or for many years). The residual amount for the CHC is \$35.27.

#### C) Old Ottawa East Community Association – 2016/17

For the OOECA in 2016/17, there was an income of \$2502.80 from the sale of OOECA memberships. The Main Event made a net profit this year of \$888.24. Both these revenues were similar but slightly greater than those of last year. The OOECA paid the cost of the directors' liability insurance to protect the association board members against claims to a total of \$550.80. The other major OOECA expenses were rental costs and food for various events, plus photocopying and supplies for event publicity and the membership drive. There were two major Canada 150 events which were very popular and well attended. The prime ministers speaker series required several hundred dollars in room rental expenses, albeit at a bargain rate with Saint Paul University. The Rideau Island circumnavigation event was largely self-supporting through participant fees. The OOECA started with a total of \$20,054.40 in October 2016 and ended in October 2017 with a balance of \$20,541.63 (assuming that the Healthy Transportation Coalition cashes its \$50 cheque). See the table.

Item	Income (\$)	Expenses (\$)	Totals (\$)
OOECA account October 2016			20,054.40
Memberships sold	2,502.80		
Main Event revenue	1445.10		
Net gain from perennial garden expenses and support	30.72		
Room rentals/meeting supplies		1,262.38	
Memberships (FCA, HTC)		80.00	
Gifts for Prime Minister speakers		110.15	
Main Event expenses		556.86	

Photocopying and printing		618.11	
Directors' insurance		550.80	
Contribution to CAG for Main Event		200.00	
Net expenses for Rideau Island canoe event		24.00	
Miscellaneous		89.09	
<b>Totals (as of 10 October 2017)</b>	<b>3978.62</b>	<b>3491.39</b>	
OOECA account 10 October 2017 (as well as \$50 cheque yet to be cashed)			20,541.63

## APPENDIX 6 – OPEN FORUM NOTES

**Comment from resident:** With the new bike lanes, there is a concern that cyclists are not wearing appropriate reflective gear at night. Also, pedestrians are crossing the street using the bike lanes as opposed to appropriate crosswalks. Residents are encouraged to wear brighter colours or lights and avoid crossing before crosswalks. The same resident expressed frustration with the 24 hour construction close to the LRT station. Said that the construction is disturbing to residents and that the project should not be exempt from noise bylaw restrictions.

**Response (Councillor Chernushenko)**– Said that he understood that the construction is a disturbance to residents and apologized for inconvenience, noting that that the 24 hour construction is a trade off between speed vs. livability for residents. He underlined that slowing construction would also delay the finalization of the project.

**Question from resident:** what are the plans for the new structure located at 129 Main?

**Response (Phyllis Odenbach Sutton):** there is a plan approved for the site and it is possible that the developer may still be in the process of pre-selling enough units to advance construction"

**Question from resident:** When does the City's Environment Committee meet to discuss the budget related to renewable energy transition strategy?

**Response (Councillor Chernushenko):** The report was released today (November 14) and the report and budget will come to the Committee next week.

**Question from resident:** What is the plan for the Sisters Building?

**Response (Phyllis Odenbach Sutton):** Domicile has the first right of refusal when the Sisters decide they no longer want to maintain that building. No decision has been made to date.

**Comment from resident:** Expressed gratitude to OECA and CAG for all their hard work.

**Comment from resident:** There are a number of cars turning left where they shouldn't be on Rosemere. What can be done to address this issue?

**Response (Councillor Chernushenko):** Issues of this nature have to be reported through the City of Ottawa Police website or 311 because urgency weighed by volume of complaints received. Residents were encouraged to submit formal complaints through Police website and 311 for bylaw issues.

**Question from resident:** What are the plans for official off leash dog park/areas given the number of residents and dogs that will be moving to the neighbourhood?

**Response from (Councillor Chernushenko):** The Councillor's office is examining the feasibility of additional dedicated dog spaces. There is a group of people doing advance work on this issue and interested residents were encouraged to contact Ian Grabina.

**Comment from Councillor Chernushenko:** A naming committee will be organized to name the new footbridge. 1 member of each Community Association board and 1 member of each community will be sought.

**Question from resident:** Will the sesquicentennial canoe circumnavigation event that took place in 2017 become an annual event?

**Response (Ed Janes):** No plans are in place to make it an annual event though this could be possible if there were volunteer organizers prepared to do so.

**Comment from resident:** Hand-in-hand is a program offered by the City that offers subsidized recreational programming for families in need. There may be an opportunity for synchronization with CAG's program offering similar subsidization.

**Comment from resident:** The City should ban leaf blowers.